

Job Vacancy

Programme Manager:

Project on Regional Peace and Security in the Middle East and North Africa



The **Friedrich-Ebert-Stiftung** (FES) is currently recruiting a Programme Manager for its new Regional Project on Peace and Security in the MENA Region.

FES is an international non-profit organization committed to the values of social democracy and is the oldest of Germany's political foundations. In the Middle East and North Africa, FES opened its first office in 1966 in Lebanon. FES currently maintains offices in ten countries of the region. The general aims of FES in the MENA region are to support democratic reforms and political participation, to enhance progress towards social justice and gender equality as well as to contribute to ecological sustainability and peace and security in the region.

The new **Regional Project on Peace and Security in the MENA Region** aims at finding solutions to regional conflicts by means of a constructive dialogue among stakeholders. The project focuses on three pillars:

- Discussing the changing role of Iran
- Developing peace and security strategies in order to manage and solve national and regional conflicts
- Enhancing a democratic security sector governance

FES cooperates with a wide range of partner institutions representing civil society and the political sphere in order to establish platforms for democratic dialogue, organize conferences, hold workshops and publish books and policy papers on current political questions related to the subject.

The Programme Manager coordinates and monitors activities of the project. In this, he / she works under the supervision and in close coordination with the Project Director.

Among the tasks of our future colleague are:

- Drafting and designing of national, regional and international activities of the Regional Project
- Implementation and monitoring of activities, either FES own activities or those organized in close partnership with national, regional or international partner organizations or institutions

- Follow-up of content-related and administrative tasks, including reporting of project activities
- Management of allocated project and budgets according to FES and German government norms and regulations
- Profound analysis of current affairs, continuous monitoring of media coverage; providing advice to the Project Director; media presence as well as writing of policy papers are encouraged depending on qualification
- Providing consultancy, training and / or expertise for FES partner organizations

Required Qualifications

- Advanced degree (MA, MSc or Diploma), preferably in Political Science, Peace and Security Studies, International Relations, Social Studies, Law or a related field
- Experience in Project Management, preferably in an CSO / NGO or an international organization, is an asset
- Solid demonstrated knowledge of the political context of the MENA region and specially on Iran
- Strong communicative, organizational, interpersonal, and intercultural skills
- Excellent writing skills
- Written and spoken proficiency in English; proficiency in French, German, Arabic and / or Farsi is an additional asset
- Willingness to work on weekends

Due to the nature of the project, FES is welcoming applications from German nationals. Other nationalities might be considered.

The Project is based in Beirut / Lebanon.

The work of the Programme Manager requires **extensive traveling** to Iran and other countries of the region, as well as to Germany and other international conference venues.

The position is open as of 15 September 2018. The first project cycle is limited to 31 December 2021. An extension of the project is intended.

If you are interested in applying and meet the above criteria, we are looking forward to hearing from you. Please e-mail us your CV and references as well as a letter of motivation and qualification no later than **15 August 2018** to achim.vogt@feslb.org